

PERSONAL ACCIDENT AND PERSONAL PROPERTY INSURANCE

February 2019



PURPOSE:

This policy is in place to:

- explain Gladstone Views Primary School's policy in relation to personal property
- ensure that special or valuable items of personal property are not brought to school.

SCOPE:

This policy applies to all school activities, including camps and excursions.

IMPLEMENTATION:

1 Insurance

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Gladstone Views Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of the property.

2 Personal Items

- a Staff and students will be discouraged not to bring items of value to school.
 - b Staff and/or students who wish to bring valuable items to school should obtain appropriate insurance for such items.
 - c If staff feel that a student has a valuable item at school, the item will be taken and stored securely until the end of the day. Depending on the item, collection may be by the child or parent/carer at the end of the day.
 - d In exceptional circumstances, permission may be given for students to have valuable items at school. This will be with the agreement of parents and on the understanding that the school will take no responsibility for the item/s.
-