KELLY CLUB



CCS PROGRAM SUBSIDIES AVAILABLE!

*Conditions apply

FAMILY HANDBOOK

GLADSTONE VIEWS PRIMARY SCHOOL

ABOUT US

Welcome to the Kelly Club family! Our top priority is ensuring your child feels right at home. We're all about tailoring the experience to your child's likes and interests for the ultimate Kelly Club adventure.

Wondering what's in store? This booklet spills the beans on all things Kelly Club, giving you and your child a preview on the excitement to come. Got questions? Feel free to call our service mobile – we're all ears!

Our enthusiastic staff are equipped with top-notch training. Plus, we're closely aligned with Kelly Sports, bringing quality childcare and a plethora of sporting programs to Aussie kids since 1994. Let the Kelly Club fun begin!

EVERY CHILD THRIVES WITH KELLY CLUB AS WE CHAMPION A COMMUNITY-FOCUSED, INCLUSIVE APPROACH IN ALL WE DO.

Kelly Club is dedicated to delivering exceptional OSHC care within a safe, nurturing, and stimulating environment that enables a sense of belonging, as well as a passion for learning and curiosity, sparking excitement every day with playfulness and connection.



OUR MISSION

Kelly Club provides highest quality OSHC services to school communities, where children make friends, learn new things and are given space to relax within the busy life at school. We believe that a passionate, collaborative team is key to giving children fun learning and growth experiences by tapping into each child's unique interests and talents within a sense of community and connection.

After all, Kelly Club is a child's home away from home.



VALUES

INTEGRITY
Genuine, authentic and professional, Kelly Club delivers high quality OSHC services that are responsive to feedback, that build trust and connection and align to the needs of the community. Put simply - we keep our promises to children, families, educators and schools.

CONNECTION
We provide opportunities for the whole school community to engage with a wide variety of fun, inclusive experiences. Kelly Club is a place of belonging, where everyone can be themselves, where we celebrate our shared successes - including those of our team.

PLAYFULNESS
Inspiring and fun, Kelly Club offers children an active, nurturing and engaging space to learn, grow and make friends. Our programs build curiosity and confidence, brought to life by educators uniquely skilled to ignite a passion for learning and discovery.







OUR PROGRAM

We mix it up every day to keep the kids engaged, letting them dive into new experiences and build a cool set of skills.

Get ready for a culinary adventure with cooking.
It's not just about tasty treats, but also sneaky lessons in science, math, and reading.

Unleash creativity with arts and crafts,
where the imagination runs wild and fine motor skills get a workout.

Games?
Oh yeah, they're the perfect combo of fun and skill-building, moving bodies and minds while mastering life-long lessons like listening and playfulness.

Embark on a journey of discovery,
where kids take the lead exploring culture, science, language, nature, and more.

And let's not forget the sports action.
Getting active is not just a blast, it's brain-boosting, teaching teamwork and fair play.

ENROLMENTS & BOOKINGS

A completed enrolment form is required for all families. The best way to enrol is online.

Visit kellyclub.com.au/gladstone-views or use the convenient QR code below.

Upon confirmation of your enrolment, login credentials for our online portal, Xplor, will be sent to you.

We accommodate both casual and permanent bookings. Should you require any assistance, just reach out by email or phone.

SCAN ME



BOOKING FEES

Before-school Care:

7:00am - 9:00am
$19 (Permanent) $21 (Casual)

After-school Care:

3:20pm - 6:00pm
$24 (Permanent) $26 (Casual)

Holiday Program & Pupil Free Day

7:00am - 6:00pm | $68



OUR TEAM

Armed with smiles, our team will build awesome connections with children, making every day a blast. These superstars are all about creating an environment that's not just engaging and interactive but also educational, fun, and seriously stimulating.

Fully equipped with the ins and outs of Kelly Club policies and procedures, including Child Safe standards, our staff undergo regular training to ensure children are safe. They're on a mission to ensure each child's needs are not just met but exceeded.

QUALIFICATIONS

- Trained to plan and deliver activities so mind-blowingly cool that kids can't get enough.
- Excellent supervision skills, our team ensure that kids are not just having a blast but doing so in the safest way possible.
- Qualifications in the education sector, Working with children's checks, Mandatory Reporting Certificates and First Aid.



Coordinator

The Service Coordinator serves as your initial point of contact, playing a crucial role in crafting a tailored program that caters to the unique needs and interests of your children.

Additionally, the Coordinator takes on the responsibility of ensuring the safety and well-being of the children, creating a secure and nurturing environment.

2IC

The Second In Charge (2IC) assumes a supportive role to the Service Coordinator, providing assistance in programming and administrative tasks. In the absence of the Service Coordinator, the 2IC takes charge, ensuring the seamless continuity of service operations.

Educator

The Educator plays a pivotal role in the daily experience of the children through running engaging activities and clubs that captivate their interest. The Educator actively supports children in their educational journey through play.





PROGRAM INFORMATION

Signing Your Child In and Out

Signing in and out your child is easy through the Xplor Home app. It's essential that an authorised adult picks up your child. You have the flexibility to manage authorised individuals by adding them to your Xplor profile.

Late Pick-Up

A late pick-up fee of $1.00 per minute is charged once the service close time has passed.

Payments

Kelly Club makes it easy for you to pay for your OSHC services through Direct Debit. You can set up automatic payment when you enrol or through Xplor. Payment is required within 7 days of the week of attendance. An online statement is issued and emailed weekly.

Cancellation Fee

A cancellation fee will be applied if a session is not cancelled prior to 24 hours of the booking. The cancellation fee will be charged as the full fee of the booking, whether your booking is permanent or casual for that session. If you are eligible for Child Care Subsidy (CCS), you will only pay for the gap fee for up to 42 absences in a financial year. Cancellations can be completed via your Xplor Home app, by texting your program phone, or by email. Please see kellyclub.com.au/terms-and-conditions for more details.

Medication and Important Info

Let us know if your child needs to take medication during our program. We will ask you to fill out a Medical Consent Form to ensure your child gets the right dosage at the right time. All children who have been diagnosed with a medical condition including allergies, anaphylaxis, asthma, epilepsy will need to provide:

A completed Medical Action Plan signed by a doctor and with a colour photo of your child.

Medication must come in it's original packaging and labelled with the child's name, required dosage, time, date, and storage requirements.

Ensure you keep your contact details including emergency contacts up-to-date in case of emergencies.

FAQ and T&C's

For additional information, please refer to our Frequently Asked Questions, Terms and Conditions and Privacy Policy

- kellyclub.com.au/faq
- kellyclub.com.au/terms-and-conditions
- kellyclub.com.au/privacy-policy



CHILD CARE SUBSIDY (CCS)

The Australian Government provides significant fee relief to Australian families via the Child Care Subsidy (CCS) program.

If you qualify for CCS, you can put it towards your Kelly Club care. This means you can get up to a 90% reduction and will only pay the "out-of-pocket" costs for your children to attend.

Information on CCS is requested when you enrol. Please call the service phone for more information or assistance.

Combined Family Income	Subsidy % of Fee Charged
UP TO $85K	90%
> $85K TO $185K	70% TO 90%
> $185K TO $285K	50% TO 70%
> $285K TO $435K	20% TO 50%
> $435K TO $535K	0% TO 20%



ABOUT ME

Draw a picture of yourself!

Name:

Age:

I am good at:

I want to get better at:

Three things I like are...

Three things I don't like are...

Use this space to draw or tell us about some of the things that are important to you. It could be your pets, family members, a special place you like to go, a club you belong to, a favourite hobby or something else you love!

Is there anything you want us to know about you?

Ask your caregiver to fill out this box if there's anything they'd like to tell us:

KIDS' HOME AWAY FROM HOME!



Email: gladstoneviews@kellyclub.com.au
Website: kellyclub.com.au/gladstone-views
Phone: 0435 840 363