



HEALTH CARE NEEDS POLICY

Approved by School Council:

August 2020

Review date:

August 2023

Rationale

To ensure that Gladstone Views Primary School provides appropriate support to students with health care needs.

Goals

Our school will:

- ensure students feel safe and supported at school
- on enrolment or when a health care need is identified develop and maintain clear plans and processes to support the student's health care needs
- allocate time to discuss, practice and review health support planning policies and processes.
- To explain to Gladstone Views Primary School parents, carers, staff and students the processes and procedures in place to support students with health care needs at school.

Scope

This policy applies to:

- all staff, including casual relief staff and volunteers
- all students who have been diagnosed with a health care need that may require support, monitoring or medication at school.

Management Strategies

This table outlines the strategies for our school to manage students with identified health care needs.

Strategy	Outcome:
Student health support planning	Our school will have a Student Health Support Plan or other specific health management plans (such as an Anaphylaxis Management Plan) for a student with an identified health need, based on: <ul style="list-style-type: none"> ➤ medical advice from the student's medical/health practitioner ➤ consultation with the student and parents/guardians
Policies and procedures	Our school will have policies and procedures available to the school community for: <ul style="list-style-type: none"> ➤ planning for and supporting student health at school ➤ the management of medication
Training	Our school will have training for school staff: <ul style="list-style-type: none"> ➤ in Level Two First Aid ➤ to meet specific student health needs not covered under basic first aid training, such as managing asthma or for excursions or camps ➤ to meet complex medical care needs

Communication	Our school will communicate openly with students and families about: <ul style="list-style-type: none"> ➤ successes achieved ➤ development and changes ➤ health and educational concerns
Encouraging physical activity and camps	Our school will plan for most students to: <ul style="list-style-type: none"> ➤ attend school camps and special events ➤ take part in physical activities at school ➤ be involved in daily, regular movement breaks.

Health Care Needs Planning

Our school will follow the 4 stages to develop a Student Health Support Plan or any other specific health management plan (i.e. Anaphylaxis Management Plan).

Stage 1: Before Enrolment

The Principal will inform parents/guardians about the school's policy for supporting student health prior to and on enrolment upon request.

Stage 2: When a Need is Identified

The Principal will ensure that parents/carers provide accurate information about a student's:

- routine health care support needs, such as supervision for medication
- personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking, transfers and positioning, and use of health-related equipment.
- emergency care needs, such as predictable emergency first aid associated with an allergic reaction, seizure management, anaphylaxis, or diabetes.

Our school will store information on CASES21 about:

- the student's health condition
- medication to be stored and supervised at school.

Stage 3: Planning Process

This table describes how our school will plan for a student with health care needs to attend school, camps and excursions.

Stage	Description
1	The student's medical/health practitioner will provide medical advice form that: <ul style="list-style-type: none"> ➤ guides the planning ➤ details the student's medical condition and medication required at school/excursion/camp ➤ recommended emergency and routine health and personal care support for the student
2	In relation to camps and excursions, parents/guardians will complete a Confidential Medical Information form
3	The principal or nominee will organise a meeting to discuss the plan with: <ul style="list-style-type: none"> ➤ the student ➤ parents/guardians ➤ other school staff, if required

Stage 4: Monitoring and review

Plans will be reviewed:

- when updated information is received from the student's medical or health practitioner
- when the school, student or parents/guardians have concerns in the support
- if there is a change in support
- at least annually.

Management of confidential medical information

Confidential medical information provided to Gladstone Views Primary school to support a student will be:

- recorded on the student's file
- shared with all relevant staff so that they are able to properly support students diagnosed with medical conditions and respond appropriately if necessary.

Review Cycle:

This policy will be reviewed as part of the school's three-year review cycle.